

Lincoln County Power District No. 1
Panaca, Nevada

A regular meeting of the Board of Trustees of the Lincoln County Power District No. 1 (Lincoln County Power) was duly held at 201 Bullionville Road, Panaca, Nevada on June 9, 2020 at 8:00 a.m.

Notice of the meeting and agenda were posted at the following locations on June 3, 2020 in conformance with the Nevada Open Meeting Law: Lincoln County Courthouse, U.S. Post Office at Pioche, Lincoln County Telephone System Office, Lincoln County Power Office, Panaca Market, and the U.S. Post Office at Panaca.

President Ed Wright called the meeting to order at 8:00 a.m.

The following were present: President Ed Wright, Vice President Lee Mathews, and Board Members Ken Dixon, Bob Rollins, and Richard Katschke; General Manager Dave Luttrell, Engineering and Operations Manager Kyle Donohue, and Administrative Manager Missy Cheeney. Also present was Robin Bradfield from Panaca. Outside legal counsel Gian Brown was present via video conference.

A. Conformance to the Nevada Open Meeting Law: Dave Luttrell stated that Lincoln County Power had complied with the requirements of the Nevada Open Meeting Law.

B. Public Comments: Dave Luttrell asked Robin if she would like to present her item during public comments or wait for the discussion regarding donations. Robin stated she would wait until the donations item.

C. Minutes of meeting held on May 12, 2020 (Possible Action): Bob Rollins made a motion to approve the minutes from May 12, 2020 as written. Richard Katschke seconded the motion. The motion passed by unanimous vote.

D. Revision of Donation Policy, Power-05 (Possible Action): Dave Luttrell mentioned this item was to update the current donation policy based upon the Board's previous decision to cancel Lincoln County Power's participation in the NRECA Youth Tour program. Dave reminded the Board that during the Board meeting in which support of the NREC Youth Tour program was ended, the Board indicated that some of the funds that are no longer budgeted for the NRECA Youth Tour program, could be used to increase funding levels for scholarships. Dave then provided an overview of Lincoln County Power's current donation policy, and then gave the floor to Robin Bradfield to present her request. Robin turned the floor over to her son, Damen who told the Board how the sixth graders in Lincoln County make the trip to Washington D.C. each year. Robin reported the cost would be \$775 per person this year. Robin stated that she was there to represent the approximately twenty sixth grade students in Panaca and to ask if Lincoln County Power would provide a donation for the event. Robin commented that she felt the Board should consider a donation to this event as it is an important educational experience for the kids. She indicated that although she

was present for the sixth graders in Panaca, any donation made by Lincoln County Power could be made for all sixth graders at all schools in Lincoln County. The Board discussed the current policy regarding donations and the reason this policy was developed in 2012, including how any donations made by Lincoln County Power are ultimately funded by rate payers. After a liberal amount of discussion, Lee Mathews made a motion to approve the donation policy with an increase in scholarship amounts to \$2,000 per student and an increase in the in-kind donation level to \$8,000 per year. Bob Rollins seconded the motion. The motion passed by unanimous vote.

E. Consideration of Open Meeting Laws in regard to General Manager and Assistant General Manager Interviews (Discussion):

Dave Luttrell explained that during a previous meeting when the Board had adopted the general manager succession plan, there had been discussion about various activities including the interview process for the general manager and assistant general manager positions. Those discussions led to requesting Gian Brown to research the legal options for the interview process with respect to open meeting laws. Gian Brown reported that the Board has three basic options to carry out interviews. The options were detailed in his memo to the Board. He summarized the options as: 1) the full Board could conduct interviews with each candidate in individual closed sessions under the aspects of the open meeting laws that allow a Board to conduct a closed session to consider a person's character and/or attributes, but that a final decision would have to occur in an open meeting, 2) a subcommittee of less than a quorum of the Board could conduct the interviews and bring recommendations back to the full Board in an open meeting, or 3) separate individual meetings with each candidate and each individual Board member could be held, followed by full Board discussion during an open meeting. Each option was discussed regarding logistics and application. With Gian's guidance, the Board concluded that no matter which option is selected to conduct the interviews, the final deliberation and selection of an individual will occur within an open meeting of the Board. It was questioned if aliases could be used in an open meeting to protect a candidate's privacy. Gian stated that using aliases would require some research. It was decided to put this item back on the agenda after Gian Brown completed his research.

F. General Manager Succession Planning Update by Leigh Taylor

(Discussion): Leigh Taylor from the National Rural Electric Cooperative Association (NRECA) joined the meeting via video conference. Dave reviewed with the Board those activities being undertaken as part of the general manager succession planning process, including the leadership profile questionnaire. Leigh reviewed the leadership profile questionnaire results with the Board in detail. Leigh provided additional input to the planning process, and discussed evaluation and development of internal candidates. Next steps were discussed, including preparation of revisions to the general manager and assistant general manager position descriptions and development of a delegation of authority policy. Staff with Leigh's assistance will develop draft documents by the August Board meeting.

G. General Manager's report (Discussion): Dave Luttrell discussed the following with the Board:

- National Rural Utilities Cooperative Finance Corporation (CFC) training for the Board on Thursday at 9am.
- Jim Cole started last Monday.
- Derek Cheeney starts today.
- Chris Shoup resigned and the office is looking for a new janitor.
- Colorado River Commission (CRC) has put together a Request for Proposal (RFP) on solar. LCPD is included in the RFP for 3 MW of capacity.
- Electric vehicle, Nissan Leaf, is out front.
- Still working on CoBank line of credit.
- Rate study work is progressing.
- Working on the new website.
- Re-opening from Covid-19. Still limiting over-night travel.
- Good progress on building.
- Completed physical inventory and scheduling the audit.

H. Construction and Maintenance Manager's report (Discussion): Dave Luttrell stated that John Condie was on vacation. Dave discussed the following with the Board:

- Transmission and distribution crews finished up work in Caliente changing out cross arms.
- Will be working on services and projects in Pioche.
- Correcting issues at Ron Williams.
- Completed several estimates in Caliente, Pioche, and Panaca.
- Been one of the busiest new service seasons in the history of Lincoln County Power.

I. Engineering and Operations Manager's report (Discussion): Kyle Donohue discussed the following with the Board:

- Installing cover up/bird guard at the Panaca substation.
- Repairing oil leaks on fins on the Bill Orr substation transformer.
- Working on mapping, and planning capital projects in Pioche.
- Completed several estimates in Caliente, Panaca, and Pioche.
- Phase II of AMI conversion will begin as soon as all necessary material arrives.

J. Administrative Manager's report (Discussion): Missy Cheeney discussed the following with the Board:

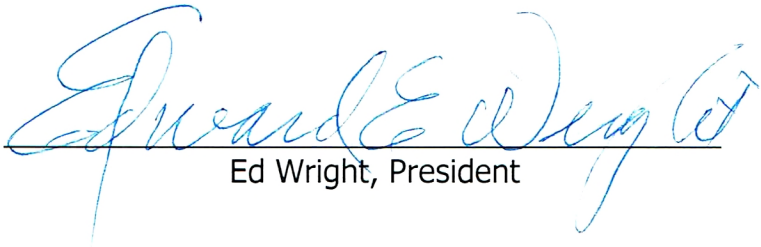
- Financial reports for month ending April 2020.

K. Director's comments (Discussion): Ed Wright mentioned this month's Ruralite article. There was some discussion about the building progress, and Board training on June 11th at 9am.

L. Future agenda items (Discussion): Next meeting July 14th.

M. Public comment: There were no comments.

N. Adjournment: The meeting adjourned at 11:00 AM.


Ed Wright, President

Attest: 
David Luttrell – Secretary