

**Lincoln County Power District No. 1  
Panaca, Nevada**

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A regular meeting of the Board of Trustees of the Lincoln County Power District No. 1 (Lincoln County Power) was duly held at 201 Bullionville Road, Panaca, Nevada on July 14, 2020 at 8:00 a.m.

Notice of the meeting and agenda were posted at the following locations on July 8, 2020 in conformance with the Nevada Open Meeting Law: Lincoln County Courthouse, U.S. Post Office at Pioche, Lincoln County Telephone System Office, Lincoln County Power Office, Panaca Market, and the U.S. Post Office at Panaca.

President Ed Wright called the meeting to order at 8:00 a.m.

The following were present: President Ed Wright, Vice President Lee Mathews, and Board Members Ken Dixon, Bob Rollins, and Richard Katschke; General Manager Dave Luttrell, Engineering and Operations Manager Kyle Donohue, and Administrative Manager Missy Cheeney. Also present was Ken Maxwell from Alamo Power District.

**A. Conformance to the Nevada Open Meeting Law:** Dave Luttrell stated that Lincoln County Power had complied with the requirements of the Nevada Open Meeting Law.

**B. Public Comments:** There were no public comments.

**C. Minutes of meeting held on June 9, 2020 (Possible Action):** Bob Rollins made a motion to approve the minutes from May 12, 2020 as written. Ken Dixon seconded the motion. The motion passed by unanimous vote.

**D. Employee Retirement Agreement (Possible Action):** Dave Luttrell reviewed the employee retirement agreement created for Bruce Hale. Dave explained that early retirement of Bruce Hale provides economic and other advantages to Lincoln County Power without setting a precedence. There was some discussion about the agreement, terms, and time frame. Bob Rollins made a motion to approve the Employee Retirement Agreement. Ken Dixon seconded the motion. The motion passed by unanimous vote.

**E. Revenue Requirements for the Period Ending June 2024 (Possible Action):** Dave Luttrell showed a slide presentation of revenue requirements for Lincoln County Power for the period June 1, 2020 to May 31, 2024. He showed that significant financial loss in the future will stem from increased purchased power and labor costs. He explained how rising Hoover hydropower rates will cause the need to raise Lincoln County Power rates. There was some discussion about the sales forecast, revenue requirements, power supply, staffing, Caliente operation and maintenance agreement, Pioche electric system transfer, depreciation, amortization, and capital projects. The Board reviewed the forecast Dave provided and discussed incorporating time of use rates in the future. Dave Luttrell informed the Board that due to Covid-19, the increase in the cost of Hoover hydropower was being delayed for one year by the



Western Area Power Administration. Dave indicated that although Lincoln County Power would incur negative margins this fiscal year if rates were not adjusted, he recommended any increase in Lincoln County Power's rates be delayed one year and timed to coincide with the increase in Hoover hydropower costs in October of 2021. Board members expressed support of Dave's recommendation to postpone further rate adjustment activity until next April. No action was taken.

**F. General Manager Performance Evaluation Process (Possible Action):**

Richard Katschke requested this agenda item to discuss and consider establishing a General Manager's performance evaluation process. The Board acknowledged the merits of developing a formal performance evaluation policy. Ed Wright stated in 2018 it was decided by Board to go with a subcommittee. The Board discussed contacting other entities and people about their policies. The Board decided to create a list of questions for a General Manager review process for further discussion at a future Board meeting. No action was taken.

**G. General Manager's report (Discussion):** Dave Luttrell discussed the following with the Board:

- Kelsey Lee was hired as a part-time janitor.
- ¾ ton truck purchased under the 2020 capital budget arrived.
- Gian Brown working on a bylaw revision.
- Current website no longer supported after 2020, creating a new one.
- Shop/warehouse progressing on schedule with only a few minor change orders.
- Holding a conference call with the Colorado River Commission on a request for information regarding a 40 MW solar plant.
- Hydrology is looking about average for remainder of the year and is expected to meet target levels.
- Gian Brown drafted letter for Lincoln County District Attorney regarding Pioche line extension customers.

**H. Construction and Maintenance Manager's report (Discussion):** John Condie discussed the following with the Board:

- Crews worked on Brackenbury's line in Meadow Valley.
- Maintenance on Ron Williams underground.
- Replaced poles on the Gold Springs line for the new Christian Substation.
- Working on phase II of the AMI deployment. Some irrigation pumps will need meter base changes.

**I. Engineering and Operations Manager's report (Discussion):** Kyle Donohue discussed the following with the Board:

- Preparing to pour concrete pad for the new Christian Substation in Pioche.
- Completed installing the phase II AMI communication system backbone.
- Greenhouse Growers system study meeting.
- Virgin Valley Water District Well 34 project was terminated. They have started work on the Well 35 project.

**J. Administrative Manager's report (Discussion):** Missy Cheeney discussed the following with the Board:

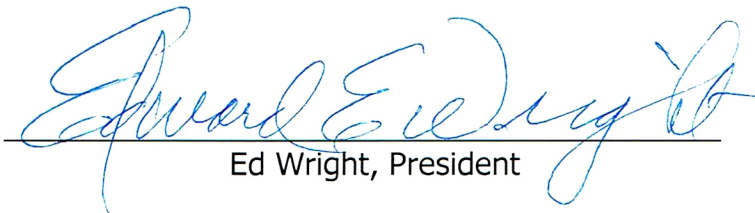
- Financial reports for month ending May 2020.

**K. Director's comments (Discussion):** Ed Wright mentioned this month's Ruralite article. There was some discussion about the building progress, and Board training on June 11<sup>th</sup> at 9am.

**L. Future agenda items (Discussion):** No future agenda items.

**M. Public comment:** There were no comments.

**N. Adjournment:** The meeting adjourned at 9:30 AM.



Ed Wright, President

Attest:



David Luttrell – Secretary