

Lincoln County Power District No. 1
Panaca, Nevada

A regular meeting of the Board of Trustees of the Lincoln County Power District No. 1 (Lincoln County Power) was duly held at 201 Bullionville Road, Panaca, Nevada on September 8, 2020 at 8:00 a.m.

Notice of the meeting and agenda were posted at the following locations on September 1, 2020 in conformance with the Nevada Open Meeting Law: Lincoln County Courthouse, U.S. Post Office at Pioche, Lincoln County Telephone System Office, Lincoln County Power Office, Panaca Market, and the U.S. Post Office at Panaca.

President Ed Wright called the meeting to order at 8:00 a.m.

The following were present: President Ed Wright, and Board Members Ken Dixon and Richard Katschke; General Manager Dave Luttrell, Engineering and Operations Manager Kyle Donohue, Construction and Maintenance Manager John Condie, Administrative Manager Missy Cheeney, and Clerk Louise Carlson.

Vice President Lee Mathews and Board Member Bob Rollins were absent.

A. Conformance to the Nevada Open Meeting Law: Dave Luttrell stated that Lincoln County Power had complied with the requirements of the Nevada Open Meeting Law.

B. Public Comments: There were no public comments.

C. Minutes of meeting held August 11, 2020 (Possible Action): Ken Dixon made a motion to approve the minutes from August 11, 2020 as written. Richard Katschke seconded the motion. The motion passed by unanimous vote.

D. Amended and Restated Bylaws of Lincoln County Power District No. 1 (Possible Action): Dave Luttrell went through the revisions to the draft bylaws made by Gian Brown. He indicated these changes were made to be consistent with the Nevada Revised Statutes and to incorporate the comments made by the Board at the August 11th meeting. There was some discussion concerning the monthly and annual meeting. Ken Dixon made a motion to approve the amended bylaws of Lincoln County Power. Richard Katschke seconded the motion. The motion passed by unanimous vote.

E. Policy No. 101, Trustee Duties, Responsibilities, Standards of Conduct and Professional Development (Possible Action): Dave Luttrell indicated that item E through G are same as seen at the August 11th meeting. He indicated that at the Board's option they could consider and act on all three policies at once or one at a time. President Wright indicated the Board would consider all three policies together. Ed then asked for a review of Lincoln County Power's mission statement. Board members present indicated satisfaction with the mission and the policies. Richard

Katschke made a motion to accept Policies No. 101, 102, and 103 as written. Ken Dixon seconded the motion. The motion passed by unanimous vote.

Dave Luttrell mentioned wanting to reformat all policies to match these current ones. Ken Dixon asked Dave to designate an interim General Manager (GM) in case of emergency. Dave Luttrell confirmed that John Condie would step in as GM in case of emergency.

Ed Wright announced the meeting would move on to item I until the Auditors appeared.

F. Policy No. 102, Board Member Conflict of Interest (Possible Action):

Action taken under item E.

G. Policy No. 103, Delegation of Authority (Possible Action): Action taken under item E.

I. Website Review (Discussion): Dave Luttrell informed the Board the current website was created in 2013 using the Web Builder 2 platform through Touchstone. That platform is no longer supported. The new platform is Web Builder 3. Dave indicated staff is developing a new website on the Web Builder 3 platform. Dave reviewed the new website, new forms, being able to digitally sign forms, and Board member login. Dave indicated the goal is to complete the new website and replace the existing site by the end of the year.

J. General Manager's report (Discussion): Dave Luttrell discussed the following with the Board:

- Building update, maybe an issue with roof. B&F Contractors have ordered an independent inspector to check the seams.
- Caselton cleanup, need to fence, haul junk and sell the rest. Hired industrial scrapper who hauled scrap copper but have failed to pay or return.
- Working on NRECA insurance renewal.
- Derek Cheeney challenge tested and passed for a third-year apprentice.
- Eric Bernal and Derek Lloyd will test for Journeymen in November.
- NREA annual meeting invitations are out. The event will be virtual this year.
- Working on a proposal with Overton Power District to update the existing contracts to reflect what is practiced today.
- Hydrology report showing Lake Mead is predicted to be at 40% of capacity by the end of 2020.

K. Construction and Maintenance Manager's report (Discussion): John Condie discussed the following with the Board:

- Clay substation removal is complete, and Weavers service is set with the old line removed.
- Removed old poles from Lincoln County High School.

- Installed new services in Panaca, and Highland Knolls.
- Finished a new line in Acoma.
- Trimmed trees in Caliente.
- Completed moving Pioche Public Utility inventory.

L. Engineering and Operations Manager's report (Discussion): Kyle Donohue discussed the following with the Board:

- Titan has 125 structures completed on the Main Line Project.
- Operations finished sampling of transformer oil and sent it in for testing.
- Working on Pioche electric system mapping.
- Busy with new service estimates.

M. Administrative Manager's report (Discussion): Missy Cheeney discussed the following with the Board:

- Financial reports for month ending July 2020.
- Investigating insurance renewal options.
- All of Pioche electric system is now covered under our Federated Insurance policy.
- Working on file room during free time. Summer help, Macie Howard, did a lot but she is gone for the school year. Hoping she returns next summer.

Ed Wright directed the meeting back to item H.

H. Financial Statement for the Years Ended May 31, 2020 and 2019 and Auditor's Report (Possible Action): Dave Luttrell introduced Wayne Everett with the accounting firm of Hafen, Buckner, Everett and Graff. Wayne discussed and explained the Auditor's report. He reviewed the management's discussion and analysis, financial statements, balance sheets, and the statements of operations and cash flows. He went through the notes to the report and discussed how the audit was performed in accordance with government auditing standards. Richard Katschke made a motion to accept the auditor's report and financial statements for years ending May 31, 2020 and 2019. Ken Dixon seconded the motion. The motion passed by unanimous vote.

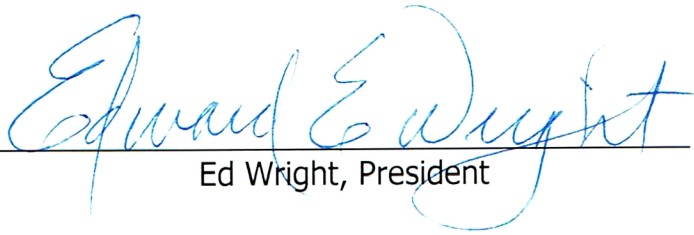
Ed Wright directed the meeting back to item N.

N. Director's comments (Discussion): Next Board meeting October 13th at 8 am.

O. Future agenda items (Discussion): No future agenda items.

P. Public comment: There were no comments.

Q. Adjournment: The meeting adjourned at 9:40 AM.



Ed Wright, President

Attest:



David Luttrell, Secretary